



MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING-5 [2020-2021]
Conference Meeting through Google Hangouts

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Held on : 23.04.2020, Thursday
 From : 3:30 p.m. to 4:15 p.m.
 Conducted by : Mrs. D. Saraswathi Rao, President & Mrs.Poonam Agrawal, Secretary
 Attended by : Chief Operating Officer, Operations Head, Office Superintendent, Academic Head, Academic Support Head, All the Coordinators, Mrs.Sravani Resu-Teacher Representative, PTA members - Mr. K Raghunath Reddy, Mr. Srinivasulu V, Mr. R.Sundeeep, Mrs. Syed Habeeba, Mr. Venkata Narasimha Rao Prattipati, Mrs. Amarjyoti Beedi, Mrs. Vedavahini P & Mr.Venkata Ramana Kumar Chunduru

The following points were discussed :

S.No.	Subject of Minutes	Details of Minutes	Resolutions
1	Welcome Address	<ul style="list-style-type: none"> ▪ It was rendered by the President, Mrs.D.Saraswathi Rao and Secretary, Mrs.Poonam Agrawal. ▪ The President thanked the parents for their continuous support and cooperation during this pandemic time. ▪ She appreciated the staff and the team members for putting in their best efforts in conducting Online classes/Making videos. ▪ The President introduced Mrs.Nandita Acharya, the Academic Head to all the PTA members. ▪ The attendance was recorded by Mrs.Deepa Gokul, Technical Support was rendered by Mrs.Sowmya and the points were noted down by Mrs.Vilasini and Mrs.Rashmi. 	
2	Informing the members about the G.O. passed by the Telangana Government.	<p>The President, Mrs.D.Saraswathi Rao briefed the parents about the G.O. no. 46 passed by the Telangana Government and highlighted its main directives which are –</p> <ul style="list-style-type: none"> ▪ the schools shall not increase any kind of fees during academic year 2020-2021 and shall charge only tuition fee on monthly basis till further orders. ▪ The school should charge only the tuition fee and not any other fee. <p>Requested the PTA members to convey to the other parents to clear the fee due for the year 2019-2020 which will enable the school to pay salaries to the staff.</p>	<p>RESOLVED-</p> <p>-There will be no hike in the fee for this academic year 2020-2021 and the fee of the last year 2019-2020 only will be collected.</p> <p>-Fee will be collected from the parents on a monthly basis and accordingly the Fee Challans Books will be issued with 12 leaflets (1 for every month) to facilitate the fee payment.</p>



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3	Staff Increment	As per the G.O, the school is not allowed to hike the fee which will impact the revenue.	RESOLVED – -There will not be any hike in the salaries of staff (teaching & non-teaching)				
4	Teaching Learning Process	<p>The parents were briefed about the procedure of how the online classes are conducted, planned, observed and reviewed.</p> <p>There will be a brief break for the staff and students from 11.05.2020 to 25.05.2020 and the online sessions will resume from 26.05.2020.</p> <p>The queries and concerns shared by the parents are appropriately answered within 2 hours or by the end of the day.</p> <p>The shadow teacher is in charge to monitor the discipline, mark attendance and clarify doubts.</p> <p>Calls were made to the students who were not attending the online classes due to non-availability of resources, and requested them to make the arrangements to procure the same to facilitate learning.</p>	The teaching learning process will continue through online classes till the Government give permission for the schools to reopen.				
5	Outsourced Activities	The President informed that as per the Government directives in compliance with the G.O -46no other fee except the tuition fee can be collected.	-To discontinue the Outsourced Services in the academic year 2020-2021. <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 50%;">Outsourced Services that will continue</th> <th style="width: 50%;">Outsourced Services that will discontinue</th> </tr> </thead> <tbody> <tr> <td>NeverSkip Roytek</td> <td>LeapStart, GAIT Yardstick, Callido School Cinema Torrins Be Secure Agency</td> </tr> </tbody> </table> <p>Ameya Health Check - up for the school staff and students will continue to be held. A consent form to be issued to the students at the time of the check up to collect the amount from them.</p>	Outsourced Services that will continue	Outsourced Services that will discontinue	NeverSkip Roytek	LeapStart, GAIT Yardstick, Callido School Cinema Torrins Be Secure Agency
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6	Improvement activities of the school	<ul style="list-style-type: none"> ▪ The parents were informed about the Online Tests, Online Quiz, sharing of videos and image based PPTs during the online classes. 	
7	Recreational Activities (picnics, field trips, etc).	<ul style="list-style-type: none"> ▪ The President once again exercised that the social distancing is the need of the hour and it is very important for the school to keep in mind the safety of the students. 	Keeping the present pandemic crisis and to minimize the risk the school management will not be conducting annual day/sports day/field trips/picnics etc., for the academic year 2020-2021.
8	New Initiatives	<ul style="list-style-type: none"> ▪ Introduced Online Classes for Grades 4 to 8. ▪ Times NIE Web Editions are uploaded in the NeverSkip Portal for Grades 4 to 8. ▪ 'Word of the Day' is shared as an SMS for Grades 1 to 8 level-wise and it is also read out by the teachers handling the 1st session everyday in online classes. ▪ Class-wise scanned copies of text book content, notes, videos are uploaded in the NeverSkip portal (for March and April). ▪ Fitness Exercises Links 'Workout from Home' are being shared with the parents. ▪ The links for 'live lessons' for Grades 3 to 8 as initiated by the Council are also shared. ▪ 'Online Tests' are being conducted for classes 1 to 8. ▪ Introducing 'Life Skill' sessions to empower and equip the learners for Grades PP to 8. ▪ Online Quiz for Grades 6 to 8 initiated. ▪ Invited students' contributions in the form of articles, poems, stories, drawings, puzzles, paintings, any other skills or experiences during this lockdown period for the Times Web Edition. ▪ New blog has been started by the school for the teachers to pen down their thoughts. 	



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9	Concessions & Benefits for the staff	<ul style="list-style-type: none"> ▪ It was discussed and brought to light that the concessions were extended to the staff keeping in mind the revenue collection for this academic year which will be impacted severely. Keeping this in mind, the 100% fee waiver extended to the staff children will have to be withdrawn. 	<p>RESOLVED –</p> <p>-The total waive off offered to the staff on their child’s fee stands cancelled. The concession policy is status quo as offered in the Academic Year, 2019-2020 which is Rs.15,000 reduction on the tuition fee.</p> <p>-The staff Health Insurance should not be withdrawn as it is the need of the hour. Accident Insurance for the students and staff and Building Policy to be continued as before.</p> <p>-All Statutory Requirements to be met as per the Council and State Government.</p>				
10	Queries from the parents	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Query raised</th> <th style="width: 50%; text-align: center;">Replied</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">Mr.Venkata Ramana Kumar Chunduru appreciated the initiative of the school to start Online classes at a very early stage and asked for the email IDs to contact the authority at the Mallapur Campus</td> <td style="vertical-align: top;">The parent was thanked and the email IDs were provided through the chat window. principal.mallapur@jgschool.org jgsseniorschoolicse@gmail.org</td> </tr> </tbody> </table>		Query raised	Replied	Mr.Venkata Ramana Kumar Chunduru appreciated the initiative of the school to start Online classes at a very early stage and asked for the email IDs to contact the authority at the Mallapur Campus	The parent was thanked and the email IDs were provided through the chat window. principal.mallapur@jgschool.org jgsseniorschoolicse@gmail.org
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	<p>Mr. Venkata Narasimha Rao Prattipatisuggested that the school can give both the options to the parent to pay the fees monthly as well as quarterly.</p> <p>He enquired about the extra service charges to be paid while making payment through the credit card.</p>	<p>It was informed that the school cannot make this mandatory but it is an option for the parent to do so.</p> <p>The Operations Head replied stating that the school is looking out for alternatives wherein this payment could be avoided. However, when the payment is made through UPI or Net Banking there is no service charge applicable.</p>
13	Vote of thanks	The meeting ended by wishing everyone.